

PROBUS Club of Pickering: Management Meeting January 21, 2015

Present: Chuck Simmons Frank Green Mary-Lou Simmons
 Richard Szpin Joe Sancroft Fran Sancroft
 Sue Porter Jackie Teevan Melanie Hancock
 Shirlie van Putten Maureen Marquardt

Absent: Ulf Neidhardt

The meeting was called to order at 10:10 a.m. with Melanie Hancock in the Chair.

REPORTS

Treasurer

Jackie Teevan distributed copies of the audited financial statements for the general and activities accounts for the fiscal year 2014, as per our by-laws. She reported account balances as of January 16: General - \$5,507.95 and Activity - \$154.16.

Jackie outlined the auditor's recommendations for backup documentation for each bank deposit and supplied the necessary forms. It was agreed that any cheques/cash collected at a general meeting would be submitted to the Treasurer at the meeting and the reconciliation for each account or event would be e-mailed to her a.s.a.p.

Newsletter

The next edition will be sent out mid-February. The membership desk requires 25 copies of each newsletter to accommodate requests from guests and new members. Mary-Lou was congratulated on her ongoing development and presentation of Grey Matters.

Membership

Fran and Joe Sancroft reported a total membership of 133 including 11 new members and 12 cancellations. They estimate we should have approximately 200 members by next December.

Fran suggested that we obtain a permanent mailing address through the UPS store at a cost of \$210 + GST per year. After considerable discussion, it was agreed that we would not pursue this at this time but would make our email address pickeringprobus234@gmail.com available as required with the Secretary and Social Committee having access and forwarding any action items to the appropriate party.

The subject of a Club Development Officer was discussed. Richard Szpin agreed to consider this “post” after researching what amount of time would be required.

The cost of PROBUS pins was discussed and it was agreed that once the current supply is diminished, we would re-visit this matter.

The ongoing discussion on the development of a web site resulted in Melanie Hancock and Joe Sancroft agreeing to explore this matter further.

Social

Shirlie van Putten and Melanie Hancock reviewed the events held in 2014 and those planned for the upcoming year. A very busy calendar will be presented at the January meeting.

Activities

Richard Szpin reported on the various club activities. As a precaution for future events that may have to be cancelled due to unforeseen circumstances, Richard would develop a process with each convenor for communicating with their members.

CPR/First Aid courses were discussed. All those present thought this to be a necessity and depending on the feedback to be asked for at the general meeting, Richard would move ahead on this in conjunction with other region clubs.

House

In Ulf Neidhardt’s absence, appreciation was given to Chartwell for supplying us with a meeting room, coffee, tea and goodies for our management meetings, under Ulf’s auspices.

Speakers

Sue Porter reported that some speakers have asked for us to supply a projector. The estimated cost would be around \$600. After some discussion, it was agreed that since this did not happen often, it would be to everyone’s advantage (including the speaker) to have the speaker rent the necessary equipment and bill us for the cost.

Other Business

Frank Green and Melanie Hancock reported on the Regional meeting they attended on January 14th. Should we have space available in any of our club events, participation could be

offered to the other clubs.

Insurance: D&O Insurance premium has been paid for 2015 and our submission and payment to PROBUS Canada has been sent for 2014.

There being no further business, the meeting was declared adjourned at 12:25 p.m.